



St. Patrick Parish & Shrine

Sacrament of Matrimony - Wedding Registration Form

Welcome and congratulations!

Blessings of peace as you continue to discern God's will for your lives and what a marriage, sacrament/covenant relationship, in Christ means. As it is commonly said in marriage preparation, "A wedding is a day, but a marriage is a lifetime." The church truly cares about your future and offers opportunities to prepare for a marriage, more than just a wedding. Below you will find information to guide you through the preparation process. Keep in mind that the Church cares about you; and the activities below provide an opportunity for you to grow in your relationship with one another, and with Christ.

- ♣ Complete the form in its entirety. Fill it out the form as completely as possible, as all the information is required in order to record the wedding in the sacramental register. Select three possible dates for your wedding. Fr. Jeff will perform only one wedding per weekend on either Friday or Saturday at 6:30 PM. The rehearsal will be held the evening prior at 6:00 PM. Once you have e-mailed, faxed, dropped off, or mailed your date choices back to the church office, you will be contacted with a confirmed date. Please allow up to several weeks for confirmation of requested date. Also, dates are assigned on a first come, first serve basis. Dates will not be confirmed until the paperwork is returned and the deposit is received.
- ♣ Catholics must forward a baptismal record from the church of baptism. The date of the certificate cannot be dated any earlier than 6 months prior to the wedding date. It is recommended a request for the baptismal record be made 4-6 months prior to the wedding date. Non-Catholics need to forward a copy of their baptismal record to St. Patrick Church as well. If not baptized, no need to be alarmed, Fr. Jeff will discuss this with you during the meetings.
- ♣ Meet with Fr. Jeff at least twice before your wedding. The 1st meeting should take place six to eight months before your wedding date. Fr. Jeff meets with engaged couples on Friday evenings and Sunday afternoons by appointment. Call the church office to schedule the appointments or email: parishoffice@stpat.church
- ♣ If you are planning to have a visiting priest perform the wedding ceremony, the priest needs to contact Fr. Jeff before scheduling the wedding. This is to ensure all paperwork and marriage preparation is being handled by the appropriate person.
- ♣ Visit the diocesan website at <http://www.covdio.org/> and click on the marriage preparation link at the bottom right hand corner of the Home page. There you will find a lists and links of marriage preparation activities and registration instructions. You will need to attend one of the listed marriage preparation programs 3-6 months prior to your wedding. Since marriage preparation programs often fill up early, it is wise to register 2 to 3 months before the program date. Natural Family Planning is also a marriage requirement. The Couple to Couple League information can be found at: <https://ccli.org/>. We must have both certificates on file before the wedding.

If you have any concerns, such as, annulments, previous marriages, a civil marriage that need to be validated or blessed, and/or baptismal questions, discuss these with Fr. Jeff at the earliest possible date. If a person has been married before in a different religion, (i.e. Baptist or Episcopalian) the Church recognizes this as a valid marriage and an annulment may need to be obtained. Most of these concerns can be solved in a simple manner.

God's Peace,

Fr. Jeff

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Groom Information

Name: _____ Age: _____

Home Address: FIRST MIDDLE LAST _____

Present Parish: _____

Phone Home: _____ Work _____ Cell _____

E-mail address: _____

Birth Date: ____ / ____ / ____ Occupation: _____

Religion: _____ Baptized: Yes _____ No _____ Date Baptized: ____ / ____ / ____

Church Baptized: _____

Bride Information

Name: _____ Age: _____

Home Address: FIRST MIDDLE LAST _____

Present Parish: _____

Phone Home: _____ Work _____ Cell _____

E-mail address: _____

Birth Date: ____ / ____ / ____ Occupation: _____

Religion: _____ Baptized: Yes _____ No _____ Date Baptized: ____ / ____ / ____

Church Baptized: _____

Names of Witness (*Best Man/Maid of Honor*) _____

Where will you reside after the wedding: _____

STREET ADDRESS CITY STATE ZIPCODE

Do you plan to become/remains parishioners of St. Patrick Parish & Shrine Yes _____ No _____

 If so do you wish to use offering envelopes? Yes _____ No _____

Groom Previously Married? Yes _____ No _____ Bride Previously Married? Yes _____ No _____

Please list three choices for date of the wedding:

1st Choice: ____ / ____ / ____ 2nd Choice: ____ / ____ / ____ 3rd Choice: ____ / ____ / ____

Is groom a member of the Parish? Yes _____ No _____ Is bride a member for the parish? Yes _____ No _____

Would the marriage performed by a deacon be okay if there is no Mass? Yes _____ No _____

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WEDDING POLICY AND PROCEDURES

The Catholic Church focuses on the dignity of personhood and the sanctity of sacrament. As such, your wedding ceremony choices should reflect the dignity of personhood and respect the sanctity of the marriage sacrament.

Wedding Dates & Times

Weddings are always scheduled at 6:30pm on Saturday evening. Any exceptions must be approved by Fr Jeff.

Rehearsals are always scheduled at 6:00pm the Friday before the wedding. Any exceptions must be approved by Fr Jeff.

Attire

Wedding gowns and attendant dresses should be modest, giving reverence to the Presence of the Lord.

Dressing Area

There are no dressing areas available in the Church.

Flowers & Decorations

St. Patrick Parish & Shrine is a beautiful church. The addition of extras is not necessary to provide for a beautiful wedding ceremony. However, should you choose to add flowers, simple bouquets seem best. We request flowers placed on the Altar, be left in the church after the ceremony. Please be aware that the church is decorated for Advent, Christmas, Lent, Easter and Pentecost. These seasonal decorations cannot be removed.

Delivery of flowers should be scheduled to arrive on the day of the wedding. Please call the parish secretary at (859) 356-5151 ext. 10 or email: parishoffice@stpat.church to coordinate timing and delivery.

Bows cannot be affixed to the pews with anything other than small rubber bands or ribbon. All bows/ribbons must be removed after the ceremony. No glue, tacks etc., are permitted at any time.

Unity Candles may be used.

Aisle runners are *not* permitted to be used in the church.

Photography & Video

Flash and extra lighting may be used during the entrance and exit processions and for posed shots afterward. If possible, please avoid using extra lighting during the ceremony. Video cameras may be used.

The engaged couple may have use of the church for 1 hour prior to the ceremony as Saturday Mass ends; and as long as needed after the ceremony.

Music

Please contact Joe Ising at (513) 616-4463 on recommendations for music and/or music providers.

Monetary Fees

Fees are charged to cover the cost incurred for lighting, heating/cooling, water, office services, sacristan and other parish expenses. The following are our fees:

♣ Parishioners:	*\$150.00
♣ Non-Parishioners	*\$150.00

**Note: A non-refundable \$50.00 deposit is due with all registration paperwork and is required to confirm any dates. In the case of cancellation, the total fee, minus the \$50.00 non-refundable deposit for office processing, will be returned. Checks should be made payable to St. Patrick Church. If a cancellation is necessary, the deposit will be refunded only if St. Patrick Church is notified at least 60 days in advance.*

It is also customary to give a stipend of \$100 minimum to the presider of the wedding. This should be given prior to the rehearsal or wedding ceremony.

The wedding couple is responsible for damages to the church or its fixtures as it relates to the rehearsal, wedding and/or reception.

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WEDDING POLICY AND PROCEDURES AGREEMENT

Please initial the following to indicate agreement:

GROOM	BRIDE	WE ACKNOWLEDGE THAT:
_____	_____	We have contacted the presiding clergy and arranged a time for our wedding
_____	_____	We will participate in a marriage preparation program
_____	_____	We will participate in Natural Family Planning
_____	_____	We will obtain our baptismal certificates and provide them to the parish dated no earlier than 6 months before our wedding date
_____	_____	We agree to abide by the policies and procedures
_____	_____	We understand should there be a cancellation, our fee will be returned less the \$50 office processing charge
_____	_____	We assume responsibility for damages relating to our ceremony
_____	_____	We will share the policies with members of our wedding party
_____	_____	We agree to contact the priest to schedule meeting days and times

Groom: _____
PRINT NAME

Groom: _____
SIGNATURE

Bride: _____
PRINT NAME

Bride: _____
SIGNATURE

Date: ____ / ____ / ____

Please return the completed registration and deposit to the church office via one of the following methods:

- ♣ Fax to (859) 344-7042 (*you will still need to send in deposit before a date can be confirmed*)
- ♣ Email to: parishoffice@stpat.church
- ♣ Drop off in person during the secretary's office hours, or place in the office drop-box
- ♣ Mail it to:
Secretary
St. Patrick Parish & Shrine
3285 Mills Rd.
Taylor Mill, Kentucky 41015-2480